



Company: PIC Australia Ltd	Issue date: 29 September 2019
Document: 43B PIC Project Personnel Training Record	Authorised: Quality Manager
<b>PIC Australia Ltd Project Proposal Training Record For External Project Personnel</b>	

**AEC Project Title and Approval Number: PIC PP**

This record is to be used for training project personnel in procedures to be used in the above-mentioned project. The Principle Investigator is responsible for all training requirements. If training is not required then a Letter of Competency should be supplied by the Principle Investigator (see below).

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**Attached is a letter of competency for project personnel listed in the above-mentioned project. (The Letter of Competency should list the project personnel and the procedures they are deemed competent in and the years' experience in the procedure)**

Principle Investigator: \_\_\_\_\_

Date of Training: \_\_\_\_\_ Location: \_\_\_\_\_

Name/s of Project staff attending Training: \_\_\_\_\_

\_\_\_\_\_

- What type of training was undertaken? Please describe what was done?

Describe: (1)

Describe: (2)

Describe: (3)



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As Principle Investigator I have undertaken the above mentioned training procedure/s and are satisfied that the project staff listed below are competent to undertake such procedures.

**Principle Investigator:**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Project Personnel:**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Project Personnel:**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Project Personnel:**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_